



## **Selection Committee**

A project selection committee to ensure that projects meet Revenue Canada criteria will review applications (see sample of Application Form in Appendix B). The committee will be composed of three individuals and referred to as National Sport Trust Fund-Ontario Selection Committee:

The 2016 Committee is as follows

- S4O Treasurer and Ontario Fund Manager  
*Christopher Lowcock*
- S4O Director  
*George Potter*
- S4O Director  
*Oscar Johvicas*

## **Selection Committee Responsibilities:**

The Selection Committee will meet to review applications. Notification of application status will be distributed within three weeks of the meeting of the Selection Committee. The Selection Committee responsibilities will include the following:

- To review all fundraising proposals and/or sport legacy fund initiatives originating from the Provincial Sport Organizations and Member Clubs and verify, on behalf of the National Sport Trust Fund-Ontario, the bona fide nature of the venture and the proposed usage of the proceeds (cause)

- On behalf of the National Sport Trust Fund-Ontario allocate a project number upon approval of the fundraising proposal. Any disbursements from the National Sport Trust Fund-Ontario will reference the approval number
- Provide written notification of the Selection Committee's decision to the Provincial Sport Organization and possible member club
- On behalf of the National Sport Trust Fund-Ontario and S4O, inspect books and records at the Provincial Sport Organization or member clubs to ensure that amounts actually paid out are in accordance with the stated purposes or cause.

Fundraising projects and/or legacy fund initiatives that do not meet Revenue Canada Guidelines will not be accepted by the Selection Committee under the auspices of the National Sport Trust Fund-Ontario.

**Solicitation of funds must not occur until the decision of the Selection Committee has been confirmed.**

#### Appeals

Decisions of the Selection Committee may be appealed. The applicant must provide Notice of Appeal in writing within 30 days of their receipt of the original decision of the Selection Committee. The appeal should be directed to the National Sport Trust Fund-Ontario Manager, who will forward it to a case manager.